

Shropshire Council
Legal and Democratic Services
Shirehall
Abbey Foregate
Shrewsbury
SY2 6ND

Date: 2nd November 2018

**Committee:
Health and Adult Social Care Overview and Scrutiny Committee**

Date: Monday, 12 November 2018

Time: 10.00 am

Venue: Shrewsbury Room, Shirehall, Abbey Foregate, Shrewsbury, Shropshire, SY2 6ND

You are requested to attend the above meeting.
The Agenda is attached

Claire Porter
Head of Legal and Democratic Services (Monitoring Officer)

Members of Health and Adult Social Care Overview and Scrutiny Committee

Karen Calder (Chair)	Tracey Huffer
Madge Shineton (Vice-Chair)	Simon Jones
Roy Aldcroft	Heather Kidd
Gerald Dakin	Paul Milner
Simon Harris	Pamela Moseley

Your Committee Officer is:

Amanda Holyoak Committee Officer

Tel: 01743 257714

Email: amanda.holyoak@shropshire.gov.uk

AGENDA

1 Apologies for Absence

2 Disclosure of Pecuniary Interests

3 Minutes (Pages 1 - 6)

To confirm the minutes of the meeting held on 24 September 2018, attached marked: 3

4 Public Question Time

To receive any public questions or petitions from the public, notice of which has been given in accordance with Procedure rule 14. The deadline for this meeting is 10.00 am on Friday 9 November 2018.

5 Member Question Time

To receive any questions of which members of the Council have given notice. Deadline for notification for this meeting is 10.00 am on Friday 9 November 2018.

6 111 Commissioning

To monitor the performance of the new service arrangements. The following will be present at the meeting. [Reports to follow]

Fran Beck – Telford and Wrekin CCG
Julie Davies – Shropshire CCG
Simon Chapple – Shropdoc
Ros Preen - Shropshire Community Health Trust

7 Delayed Transfers of Care

To revisit progress with reducing delayed transfers of care. [Report to follow]

Contact: Tanya Miles, Head of Adult Social Care, tel 01743 255811

8 Public Health Budget and Service Provision

To scrutinise Public Health Budget and Service Provision future funding proposals. A presentation will be made to the Committee. [Report to follow]

Contact: Rod Thomson, Director of Public Health, 01743 258918

9 Work Programme (Pages 7 - 28)

Proposed work programme is attached marked: 9

Contact: Danial Webb, Overview and Scrutiny Officer 01743 258509

This page is intentionally left blank

SHOPSHIRE COUNCIL

HEALTH AND ADULT SOCIAL CARE OVERVIEW AND SCRUTINY COMMITTEE

Minutes of the meeting held on 24 September 2018
10.00 am - 1.05 pm in the Shrewsbury Room, Shirehall, Abbey Foregate,
Shrewsbury, Shropshire, SY2 6ND

Responsible Officer: Amanda Holyoak
Email: amanda.holyoak@shropshire.gov.uk Tel: 01743 257714

Present

Councillors Karen Calder, Madge Shingleton, Roy Aldcroft, Gerald Dakin, Simon Jones, Heather Kidd, Paul Milner and Pamela Moseley

16 Apologies for Absence and Substitutions

Apologies were received from Councillors Simon Harris and Tracey Huffer.

17 Disclosure of Pecuniary Interests

Councillor Madge Shingleton reported that she was a Member of Health Concern, Councillor Simon Jones reported that he was employed by Shropshire Community Health Trust.

18 Minutes

The minutes of the meeting held on 16 July 2018 were agreed as a correct record.

19 Public Question Time

There were no public questions

20 Member Question Time

There were no member questions.

21 Proposals to Mitigate the Effect of Winter Pressures on NHS Services

The Director of Service and Performance, Shropshire CCG, explained that she had not prepared a presentation on Winter Pressure mitigation as originally planned, as Shrewsbury and Telford Hospital Trust (SATH) Board was due to meet imminently and make a decision on whether or not to close one Emergency Department overnight from 8.00 pm – 8.00 am in order to maintain an appropriate level of safety for patients.

She explained that the CCGs, Providers and Local Authorities had attended a workshop at SATH and worked through detailed demand modelling based on previous years. This modelling had been overseen and signed off by both NHS regulators and there was confidence that as good a view as possible had been obtained, notwithstanding extraordinary weather or health events.

A number of schemes to help avoid admissions and reduce delayed transfers of care had been developed and extent of implementation of these would be considered after the decision regarding Emergency Department night time closure had been made.

The Chair asked if the SATH decision regarding an overnight closure would take into account the modelling undertaken and it was confirmed that this was part of the process.

The Chair asked about availability and use of additional capped funding and asked where it would be spent and whether this was dependent decision to be taken by SATH. Dr Davies confirmed that an additional £3m had been made available by NHS Improvement to allow the hospital to develop an increased capacity of 30 beds. This was originally intended to be a modular drop in ward, but there was not the physical space at either site or the utilities infrastructure needed, hence it had been decided to refurbish the old ward 19 maternity block at Royal Shrewsbury Hospital

Members asked how these extra beds would be staffed. Dr Davies said this was a question for SATH but that she believed the Trust was trying to configure capacity in ward 19 so that winter and medical pressure patients would remain in the ward base. She acknowledged that staffing of additional beds was a concern and said that she would ask for a position from SATH.

In response to questions regarding the powers of the CCG, Dr Davies explained that if it had concerns around safety it had the ability to raise these with the hospital, NHS regulators and the CQC and where necessary could commission services from elsewhere as had happened in the case of neurology. The CCG needed to ensure there was safe urgent and emergency care available which was the reason work was underway with the hospital regarding moving activity out of county. The whole of the system's preferred option was additional staff moving in but it had not been possible to secure this so there was a need to send the patients to where the staff were.

Members asked where there that location would be and heard that Royal Wolverhampton had declared that capacity was available, there was a meeting with SATH on this detail scheduled for later in the day.

When modelling was complete and a decision made, the final draft of the winter plan would be confirmed and this would be made available to scrutiny.

Members asked about use of agency staff, and methods of recording as the Joint HOSC had heard that a paper system was being used in Emergency Departments as many agency staff did not know how to use the tablet triaging system. The Director of Public Health reported that due to high numbers of agency staff it had been decided it was safer and more consistent to use a paper system for checklists by way of ensuring in theory a consistent way of monitoring an individual, particularly with regard to sepsis. However, computer modelling was a generally better way of doing this and there was a plan to reintroduce computerised systems.

Dr Davies explained that if the two CCGS were ultimately not happy with provision or plans they would need to find an alternative provider which would involve enormous complexity. The Trust had provided a medium and long term workforce plan, and since the Future Fit preferred option had been announced this was more robust. Additional A&E

consultants had been recruited which helped to generate its own momentum as junior doctors and nurses would feel better supported. There was a significant short term challenge with regard to staffing, particularly in the light of recent CQC reports, and it was hard to attract, recruit and retain staff. This was being considered at a system level with the Community Health Trust and the STP was helping to identify where needs should be taken into account, the ambition being to get the best services possible as close to the patients as possible.

A member raised issues around use of paper records particularly when a patient was treated for an acute episode outside of Shropshire. Dr Davies said she would pick up issues around manual recording with SATH.

It was agreed that Winter Planning should be added to the work programme for a future meeting at which SATH should also be invited to attend.

22 111 Service Commissioning

Fran Beck, Executive Lead for Commissioning, Telford and Wrekin CCG, provided a presentation on 111 Service Commissioning. She said it was important to understand that the old out of hours GP model was long gone, there was no longer many young GPs happy to work out of hours as well as providing an in hour service. She also explained the requirement by the national NHS to introduce the 111 number. She also outlined the West Midlands context and the developments which had led to the current position in Shropshire.

From 3 July 2018, the 111 service had replaced the out-of-hours telephone service provided by Shropdoc. This was in line with national policy to provide a consistent, integrated approach to urgent care. The 111 contract had been given to Care UK, with a simultaneous contract running with Shropdoc. Members heard that Shropdoc had held the out of hours contract for over 20 years and it had not been market tested in that time. From 1 October 2018 the new contract would be held by Shropshire Community Health Trust, in conjunction with Shropdoc. This had the advantage of supporting the sustainability of both organisations.

The 111 service directed patients ringing with simple queries to appropriate sources of information but it also included a clinical assessment service if more clinical input was needed. This service was located in Dudley and there was input from GPs, mental health workers, dentists, social workers and pharmacists. Members asked how much Shropdoc contributed to this clinical assessment service and heard this was question for Shropdoc to respond to. Any patients that needed to see a clinician out-of-hours will still be seen by a local GP.

Members noted issues around the Welsh Border access to 111, but that technology was now in place to ensure English residents would be directed to the right place. A member asked what would happen if someone living in England rang 111 was registered with a Welsh GP Practice. The Committee heard that it was the location of the patient rather than the location of the GP which would dictate which Directory of Services would be used. Dr Davies reported on work of the Department of Health and Welsh

Assembly on residency and responsibility matters. For English residents registered with Welsh GPs, the option was for the GP was to put any referral through to Shropshire CCG and access the patient's local provider. However, some did not do this.

Members referred to press reports that Whitchurch, Oswestry and Bridgnorth Hospital would no longer be locations available to access out of hours GPs. The Executive Lead for Commissioning explained that modelling had shown where expected activity would be and it was important to use resources to their best effect. Shropdoc had been working on its viability, sustainability and workforce over the course of the year and there had been significant challenges in filling the Shropdoc rota. She confirmed that not all bases would be open after midnight and if a patient needed an out of hours service it might now be available from in a slightly different place. In response to a question she confirmed that home visits would still be provided if it was needed. She reiterated that it was a time of transition and a move away from the model of 20 years ago, with many more patients having their needs met virtually, through telephone contact and use of the internet.

Members drew attention to the rural nature of the county, and provided anecdotal examples of the 111 service asking patients to see the local GP which had been closed at the time. It was also felt that potential changes to the service in Whitchurch, Oswestry and Bridgnorth could represent a significant change for patients in those areas. The Executive Lead said that the service was not being withdrawn for patients in those areas, the offer had not changed, and clinical needs would be met for all patients. It was acknowledged that communication would be needed to manage any anxiety around this.

The Chair reported that she had been informed of an instance of needs not being met when the 111 Service had advised a patient at end of life and in pain during the night to wait for the palliative care service in the morning, this was completely unacceptable. Members heard that Care UK had been asked to investigate and address this sort of instance.

The Chair reported that at the last Shrewsbury and Telford Hospital Trust Board Meeting that the Chief Executive had referred to additional pressures on Emergency Departments due to the switch over to 111. They asked if this should have been avoided through learning from other areas that had adopted the 111 number earlier than Shropshire. The Executive Lead for Commissioning said that the 111 service was a nationally mandated scheme and acknowledged concerns raised about the impact on emergency services. However, she had not yet seen any evidence regarding the impact on acute services in Shropshire and Telford and Wrekin.

A paper was being prepared to go back to the CCG Governing Body in November and the contract would be monitored extremely closely in conjunction with the Community Health Trust and Shropdoc. Weekly meetings were currently underway and regular meetings would be continued to monitor any problems. There would be a review undertaken after 6 months.

The Chair thanked the CCG representatives for attending the meeting and asked them to attend the next meeting alongside the providers of the contract to give further assurance regarding the monitoring of quality and performance of the service and plans for access to out of hours GPs.

23 Public Health Budget and Service Provision

The Director of Public Health introduced a report on the Public Health Grant 2018 – 2020. He reminded the Committee of the annual Public Health Grant and the services it funded which Shropshire Council had been given commissioning responsibility for by the Health and Care Act 2013. Shropshire Council received the lowest per capita allocation in the West Midlands Region and one of the lowest in the country. It received less funding than the target allocation identified by the Department of Health in 2013. Reductions in the Public Health Grant had been around 2.3% per annum over the last three years.

Members noted that as part of the Council's Financial Strategy 2019 – 2020, it had been requested that the use of the Public Health Grant be reprioritised to assist the Council achieve a balanced budget and reduce the pressures faced by Adult Social Care and Children's Services. The report before members set out a summary of joint work undertaken so far to identify possible areas where current investment might be reprioritised.

Members noted that proposals would impact on: sexual health services – particularly for patients in Powys using services in Shropshire; substance misuse services; health visiting and school nursing; the Family Weight Management programme; and smoking cessation – with users having to pay for nicotine replacement therapies themselves. Proposals impacting on the health promotion provider service – Help2Change would be likely to result in more individuals developing chronic conditions that could have been identified and treated effectively at an early stage.

The Chair said the report gave the Committee an opportunity for an initial look at areas proposed and wished to seek assurance that disinvestment was being undertaken and reinvested in the right place to secure public health outcomes.

The Portfolio Holder and Director both expressed regret that proposals would impact on preventative work which would just store up problems for the future and the need to identify areas where disinvestment would result in as minimal effect as possible. They reported on lobbying for Shropshire to receive a fair Grant, the Department of Health's own figures estimated it was underfunded between £1m – £6m. A fairer funding formula was currently under discussion nationally.

During discussion Members raised the need for parity of esteem for mental health, which was not one of the mandated services for the council, but was viewed as essential. The Mental Health Needs Assessment had been designed to help address this and one of the only ways to address gaps in the system would be by working in partnership with other organisations. Discussion also covered the need for equality and social inclusion impact assessments and it was confirmed that if a significant risk was identified as a result of an assessment that a proposal would be reviewed. The Chair also referred to Task and Finish Group work planned on warmer homes. Members also raised concerns about unintended consequences of other changes within the Council, for example any changes to the Community Enablement Team would impact on the Social Prescribing Programme.

Other issues faced included the reduction of the range of providers in the market, for example for substance misuse services, particularly voluntary sector providers who were finding it harder to bid for services and did not have robust infrastructures to support them.

There was also the potential of legal challenge where any changes impacted on residents of other areas.

The Committee agreed that they wished to return to this issue when more detailed work had been undertaken and it was possible to understand the risks and impact of any decisions and how likely it was that savings could be made. The Portfolio Holder explained the hybrid approach to financial management and strategy with opportunities to draw savings being identified in every directorate.

The Chairman then welcomed James Warman, Telecare and Assistive Technology Co-ordinator, outlined a report recently submitted to the Health and Wellbeing Board on Technology Enabled Care Projects. Members asked questions covering issues such as risk management, broadband not spots in rural areas, equipment purchase, and likely future phases. They expressed support for the work underway and looked forward to seeing an evaluation which might possibly feed into the Task and Finish Group on Warmer Homes.

24 Appointment to Shropshire and Telford and Wrekin Joint Health and Overview Scrutiny Committee

The Chair reported that Mandy Thorn had resigned as a co-opted member of the Joint Health Overview and Scrutiny Committee as she was standing down as a director and officer of SPIC after over 15 years on the Board. Members expressed their thanks for her extremely valuable and longstanding contribution to the work of the Committee.

The Committee would be reviewing its terms of reference and membership shortly, but in the meantime it was agreed that Mr Paul Cronin be co-opted onto the Joint Health Overview and Scrutiny Committee on an interim basis.

25 Work Programme

Members considered the work programme and expressed a preference for additional meetings, rather than longer ones. The Overview and Scrutiny Officer agreed to meet with the Chair to discuss scheduling of items and the remit of the Task and Finish Group on Warmer Homes.

Signed (Chairman)

Date:



	Health and Adult Social Care Overview and Scrutiny Committee
	12 November 2018

Overview and Scrutiny Work Programme 2018 – 2019

Responsible officer

Tom Dodds, Statutory Scrutiny Officer

tom.dodds@shropshire.gov.uk

[01743 258518](tel:01743258518)

1.0 Summary

1.1 This paper presents Overview and Scrutiny's proposed work programme for the year ahead. The committees have based their programmes on topics from Shropshire Council's Strategic Action Plan. Committees will also

- scrutinise thematic priorities
- respond to emerging issues and
- follow up on previous work.

2.0 Recommendations

2.1 Committee members to:

- confirm the proposed work programme attached as **appendices 1 and 2**
- suggest changes to the committee work programme and
- recommend other topics to consider

3.0 Background

3.1 Overview and Scrutiny's committees base this work programme on topics from Shropshire Council's Strategic Action Plan. They also

- scrutinise thematic priorities
- respond to emerging issues
- follow up on previous work
- carry out cross-committee work through task and finish groups.

3.2 The current work programme is attached as **appendix 1**.

3.3 To carry out cross-committee work, or look at topics in more depth, overview and scrutiny committees set up task and finish groups. These groups consist of members drawn from overview and scrutiny committees, which meet outside of the

usual scheduled committee meetings. These groups then report their findings and recommendations to overview and scrutiny committees for approval. The current list of ongoing task and finish group meetings is included in this report as **appendix 2**.

4.0 Next steps

4.1 Overview and scrutiny updates this report on an ongoing basis and presents it to each overview and scrutiny committee. This will allow members the opportunity to contribute to its development at each committee meeting.

List of Background Papers (This MUST be completed for all reports, but does not include items containing exempt or confidential information) None
Cabinet Member (Portfolio Holder) All
Local Member All
Appendices Overview and scrutiny work programme Overview and scrutiny task and finish groups

Appendix 1
Overview and Scrutiny work programme 2018 to 2019

Performance Management Scrutiny Committee

Topic	Intended outcomes or objectives	What output is required?	Who needs to be heard from?	Expected impact or added value	Work date
Digital Transformation Programme Update	<ul style="list-style-type: none"> To receive a verbal update from the Head of Workforce and Development on the progress of the Digital Transformation Programme 	Verbal update	Head of Workforce and Development	Ensure that the programme is proceeding as planned and that any risks are suitable mitigated.	24 Oct 2018
Corporate Peer Challenge Report and Action Plan.	<ul style="list-style-type: none"> Identify the priorities for action emerging from the recent corporate peer challenge. Scrutinise the council's progress in implementing the report action plan. 	corporate peer challenge report and action plan and progress report	Chief Executive	Shropshire Council is making good progress in implementing the peer challenge action plan.	24 Oct 2018
Financial Strategy Task and Finish Group interim report	<ul style="list-style-type: none"> Consider the budget proposals and identify the priority areas for further consideration Identify any likely impacts of the budget proposals and explore how these will be managed with the relevant officers and Portfolio Holders. Scrutinise investment and income proposals 	task and finish group report	Group Chair Head of Finance, Governance & Assurance	Proposals for investment and income generation are sound.	24 Oct 2018

Performance Management Scrutiny Committee

Topic	Intended outcomes or objectives	What output is required?	Who needs to be heard from?	Expected impact or added value	Work date
Q1 2018/19 Corporate Performance Report	<ul style="list-style-type: none"> Consider the key underlying and emerging performance issues. Identify any performance areas that they would like to consider in greater detail or refer to the appropriate overview and scrutiny committee. 	Cabinet performance report	Information, Intelligence and Insight Manager	Committee develops its insight into council performance, and focuses its work on relevant performance issues.	24 Oct 2018
Q1 2018/19 Financial Monitoring Report	<ul style="list-style-type: none"> Consider the key underlying and emerging performance issues. Identify any performance areas that they would like to consider in greater detail or refer to the appropriate overview and scrutiny committee. 	Cabinet performance report	Information, Intelligence and Insight Manager	Committee develops its insight into council performance, and focuses its work on relevant performance issues.	24 Oct 2018
Annual Customer Feedback Report	<ul style="list-style-type: none"> Understand the nature of complaints, compliments and comments that the council receives. Scrutinise how the council uses these Improve its services. 	Analysis of complaints, compliments and comments received	Information, Intelligence and Insight Manager	Ensure that the council responds appropriately to complaints, compliments and comments, and uses them effectively Improve services.	24 Oct 2018

Performance Management Scrutiny Committee

Topic	Intended outcomes or objectives	What output is required?	Who needs to be heard from?	Expected impact or added value	Work date
Corporate Peer Challenge Report and Action Plan – exception report	<ul style="list-style-type: none"> Scrutinise progress against the action plan. Identify areas for development and make recommendations for improvement. 	action plan update report	Chief Executive	Assurance that the council is making progress in developing its action plan.	24 Oct 2018
Road Safety Task and Finish Group	<ul style="list-style-type: none"> Consider the terms of reference for a proposed Road Safety Task and Finish Group. 	Terms of reference	Chair, Performance Management Scrutiny Committee	Identify opportunities to reduce road casualties in Shropshire.	24 Oct 2018
CIL, S106 and NHB Task and Finish Group	<ul style="list-style-type: none"> Review the draft Community Infrastructure Levy regulation 123 list 	task and finish group report	Head of Economic Development	Ensure the council spends income from the levy effectively.	24 Oct 2018
Report of Welfare Reform Task and Finish Group	<ul style="list-style-type: none"> Consider the report and recommendations of the Welfare Reform Task and Finish Group. 	task and finish group report	task and finish group chair	Ensure effective arrangements Support people in receipt of welfare support and preventative services.	14 Nov 2018

Performance Management Scrutiny Committee

Topic	Intended outcomes or objectives	What output is required?	Who needs to be heard from?	Expected impact or added value	Work date
Q2 2018/19 Performance Report	<ul style="list-style-type: none"> Consider the key underlying and emerging performance issues. Identify any performance areas that they would like to consider in greater detail or refer to the appropriate overview and scrutiny committee. 	Cabinet performance report	Information, Intelligence and Insight Manager	Committee develops its insight into council performance, and focuses its work on relevant performance issues.	14 Nov 2018
Corporate Peer Challenge Report and Action Plan – exception report	<ul style="list-style-type: none"> Scrutinise progress against the action plan. Identify areas for development and make recommendations for improvement. 	action plan update report	Chief Executive	Assurance that the council is making progress in developing its action plan.	6 Mar 2019
Q3 2018/19 Performance Report	<ul style="list-style-type: none"> Consider the key underlying and emerging performance issues. Identify any performance areas that they would like to consider in greater detail or refer to the appropriate overview and scrutiny committee. 	Cabinet performance report	Information, Intelligence and Insight Manager	Committee develops its insight into council performance, and focuses its work on relevant performance issues.	6 Mar 2019

Performance Management Scrutiny Committee

Topic	Intended outcomes or objectives	What output is required?	Who needs to be heard from?	Expected impact or added value	Work date
Update of roadworks and street works task and finish group.	<ul style="list-style-type: none"> To scrutinise progress against the recommendations of the roadworks and street works task and finish group 	Committee report	Highways, Transport and Environment Commissioning Manager	Greater public satisfaction with the process of carrying out roadworks and street works.	May 2019

Communities Overview Committee

Topic	Intended outcomes or objectives	What output is required?	Who needs to be heard from?	Expected impact or added value	Work date
Emergency Planning	<ul style="list-style-type: none"> Scrutinise Shropshire Council's arrangements for emergency planning. 	<p>committee overview report</p> <p>presentation to committee</p>	Emergency Planning Manager	<p>Ensure that Shropshire Council:</p> <ul style="list-style-type: none"> identifies the right priorities for its emergency planning has in place suitable mitigation and carries out appropriate training and awareness raising. 	26 Nov 2018
Public rights of way	<ul style="list-style-type: none"> Understand the value of public rights of way Scrutinise how rights of way are determined, maintained, protected and adjusted 	presentation to committee			28 Jan 2019
Community Safety Strategy	<ul style="list-style-type: none"> Understand the updated community safety strategy Scrutinise the research underpinning any changes to the strategy. 	<p>committee overview report</p> <p>presentation to committee</p>	Community Safety Manager	Assurance that the Community Safety Strategy identifies the right priorities for its work.	28 Jan 2019

Communities Overview Committee

Topic	Intended outcomes or objectives	What output is required?	Who needs to be heard from?	Expected impact or added value	Work date
Community Hubs	<ul style="list-style-type: none"> Consider the development of plans for the creation of five community hubs. Ensure that the proposals will meet any needs resulting from social prescribing. 	<p>topic briefing note</p> <p>committee overview report</p> <p>presentation to committee</p>	TBA	Ensure that community hubs effectively meet the needs of Shropshire people.	18 March 2019
Burial capacity	<ul style="list-style-type: none"> To receive an update on work to secure adequate burial space in Shropshire 	committee overview report	TBA	Ensure adequate burial space in Shropshire	Sep 2019

Health and Social Care Scrutiny Committee

Topic	Intended outcomes or objectives	What output is required?	Who needs to be heard from?	Expected impact or added value	Work date
Public health budget and service provision	<ul style="list-style-type: none"> • Scrutinise future funding proposals. 	<p>committee overview report</p> <p>presentation to committee</p>	Director of Public Health		12 Nov 2018
111 commissioning	<ul style="list-style-type: none"> • Monitor the performance of the new service arrangements. • Seek assurance that the new arrangements are meeting required service levels. 				12 Nov 2018
Delayed transfers of care	<ul style="list-style-type: none"> • Revisit progress with reducing delayed transfers of care. • Understand the impact of projects. • Understand the impact of winter pressures on delays. • Scrutinise readmission rates. • Scrutinise how care packages for people who have had a stroke are put into place. 	<p>committee overview report</p> <p>presentation to committee</p>	<p>Chief Operating Officer, Shrewsbury and Telford Hospital NHS Trust</p> <p>Service Director, Shropshire Council</p>	To agree a course of action to build on local authority success in reducing delays.	12 Nov 2018

Smoking cessation services	<ul style="list-style-type: none"> Understand existing smoking cessation services Scrutinise proposals for service change. 	committee overview report presentation to committee	Director of Public Health		21 Jan 2019
Care Closer to Home		committee overview report presentation to committee	Director, Adult Services CCG lead		21 Jan 2019
Future Fit consultation findings	<ul style="list-style-type: none"> Consider the findings of consultations on Future Fit reconfiguration of NHS services in Shropshire, including Telford and Wrekin. Scrutinise the response to consultation findings. 	Consultation findings committee overview report presentation to committee	Chief Executive, Shrewsbury and Telford Hospital NHS Trust	Assurance that the consultation has been carried out thoroughly, and its findings acted upon appropriately.	21 Jan 2019
Ambulance services	<ul style="list-style-type: none"> Understand how the service handles the most serious calls and the service's heaviest users. Scrutinise how the service uses response times to deliver an effective service. Provide feedback on a planned visit to the West Midlands Ambulance Service 	Map of public defibrillators in Shropshire	Shropshire Clinical Commissioning Group		25 Mar 2019

Better Care and Improved Better Care funds	<ul style="list-style-type: none"> Consider the Improved Better Care Fund and its implications for Shropshire people. Understand the outcomes of the fund and whether these have been achieved. 	<p>committee overview report</p> <p>presentation to committee</p>	Director, Adult Services		May 2019
--	---	---	--------------------------	--	----------

People Overview Committee

Topic	Intended outcomes or objectives	What output is required?	Who needs to be heard from?	Expected impact or added value	Work date
Education attainment	<ul style="list-style-type: none"> Scrutinise education attainment in Shropshire over recent years Identify any specific patterns or changes which need to be looked at in detail. 	<p>overview report</p> <p>presentation</p>	Director, Children's Services	Ensure that Shropshire Council is targeting support where needed to improve education attainment.	21 Nov 2018
Shropshire Safeguarding Children Board Annual Report	<ul style="list-style-type: none"> Provide an overview of the Safeguarding Children Board's work during the previous year. Scrutinise changes to governance arrangements for the Safeguarding Children Board and Safeguarding Adults Board. 	Shropshire Safeguarding Children Board Annual Report	Independent Chair, Safeguarding Children Board	Contribute to developing governance arrangements for safeguarding in Shropshire.	21 Nov 2018

People Overview Committee

Topic	Intended outcomes or objectives	What output is required?	Who needs to be heard from?	Expected impact or added value	Work date
Empty Homes	<ul style="list-style-type: none"> Understand the extent and impact of empty homes in Shropshire. Scrutinise work to minimise the number of empty homes in Shropshire. 	Presentation and overview report			30 Jan 2019
SEND peer review	<ul style="list-style-type: none"> Scrutinise any actions from the proposed peer review of services for children and young people with special educational needs. 	Peer review findings and action plan Presentation	Director, Children's Services	Ensure the service's actions plans address the recommendations of the peer review.	30 Jan 2019
Progress and impact of the delivery of the Ofsted Action Plan	<ul style="list-style-type: none"> Scrutinise progress with the implementation of the Ofsted Action Plan and the benefits realised for children, young people and families in Shropshire. 	overview report	Director, Children's Services	Provide assurance that the council is making good progress in implementing its action plan, delivering the required improvements.	30 Jan 2019

People Overview Committee

Topic	Intended outcomes or objectives	What output is required?	Who needs to be heard from?	Expected impact or added value	Work date
Employment and progression opportunities	<p>Scrutinise current arrangements for people to enter into work and progression including apprenticeships and skills training. To include:</p> <ul style="list-style-type: none"> • apprenticeships and skills training • young people's aspiration and progression, and how to retain young people in the county • older people in the workforce, including re-skilling and retired workers (post 50 workforce) mentoring, coaching • Access to apprenticeships for school staff. 	<p>overview report</p> <p>presentations</p>	TBA		30 Jan 2019
Homepoint	TBA	TBA	TBA	TBA	27 Mar 2019

People Overview Committee

Topic	Intended outcomes or objectives	What output is required?	Who needs to be heard from?	Expected impact or added value	Work date
Opportunities for Looked After Children and care leavers to achieve their potential	<ul style="list-style-type: none"> Scrutiny of the implementation of the Looked After Children Plan and the delivery of improved outcomes. Examine the availability and uptake of apprenticeships and employment, and housing support, and consider the benefits and impact. 	Updated Looked After Children Plan overview report presentation	Director, Children's Services	Assurance that Shropshire Council is delivering better outcomes for looked after children and care leavers.	27 Mar 2019
School improvement	<ul style="list-style-type: none"> Scrutinise the impact of changes Shropshire Council's education improvement service. 	overview report presentation	Director, Children's Services	Monitor the impacts of changes to the service and make any recommendations for change.	27 Mar 2019
Drug and alcohol services for young people	<ul style="list-style-type: none"> Scrutinise the provision of drug and alcohol support services for young people 				May 2019
Children's services performance dashboard	<ul style="list-style-type: none"> Scrutinise safeguarding and early help performance. Identify any specific patterns or changes which need to be looked at in detail. 	overview report presentation	Director, Children's Services	Ensure that Shropshire Council is targeting support where needed to improve safeguarding.	May 2019

Place Overview Committee

Topic	Intended outcomes or objectives	What output is required?	Who needs to be heard from?	Expected impact or added value	Work date
Skills training	<ul style="list-style-type: none"> To understand how skills training providers are responding to Shropshire's priorities for skills. 	<p>Overview report</p> <p>Presentation</p>	Chair of business board		15 Nov 2018
Securing Investment in Shropshire	<ul style="list-style-type: none"> To receive an update on how the council secures investment In Shropshire 	<p>Overview report</p> <p>Presentation</p>	Head of Economic Growth		15 Nov 2018
Place shaping – households and accessible green space	<ul style="list-style-type: none"> Understand the value of accessible natural green space for health and wellbeing, how access could be maximised, and look at current patterns of availability. 	<p>overview report</p> <p>presentation</p> <p>map of current and proposed accessible green space in towns and villages</p>		<p>Development of open spaces that improve the liveability of towns and villages</p> <p>Ensure that open spaces maximise the opportunity for people Improve their health and wellbeing.</p>	15 Nov 2018

Place Overview Committee

Topic	Intended outcomes or objectives	What output is required?	Who needs to be heard from?	Expected impact or added value	Work date
Street works enforcement policy	<ul style="list-style-type: none"> To contribute to the development of the draft streetworks enforcement policy 	overview report presentation	Highways, Transport and Environment Commissioning Manager	Streetworks are carried out effectively and safely	14 Dec 2018
Review of policy on A boards	<ul style="list-style-type: none"> To contribute to the review of policy on A boards 	Presentation	Highways, Transport and Environment Commissioning Manager Business groups Charities and accessibility groups	The policy balances the needs for businesses to advertise their businesses with maximising footpath accessibility.	14 Dec 2018
Place shaping – maintaining a clean and attractive space	<ul style="list-style-type: none"> Consider the development of the new Local Transport Plan and how it relates to the delivery of the Council's priorities. 	overview report presentation	Head of Commissioning	Contribute to development of Local Transport Plan. Provide assurance that the plan contributes to housing and economic growth plans	31 Jan 2019

Place Overview Committee

Topic	Intended outcomes or objectives	What output is required?	Who needs to be heard from?	Expected impact or added value	Work date
Local economic strategies	<ul style="list-style-type: none"> Scrutinise draft local economic growth strategies 	<p>overview report</p> <p>presentation</p> <p>site visit</p>	Head of Economic Growth		31 Jan 2019
Place shaping – diversification of the local economy	<ul style="list-style-type: none"> Scrutinise progress with the delivery of the Council’s Economic Growth Strategy, with particular focus on keys sectors, higher added value businesses, numbers of new jobs created, and new companies Shropshire in the key target sectors. Consider progress in securing investment in the digital and health care sector. 	<p>overview report</p> <p>presentation</p>	Head of Economic Growth	<p>Ensure that housing, transport and built environment strategies effectively support economic growth.</p> <p>Provide assurance that the Economic Growth Strategy is delivering economic benefits.</p>	28 March 2019
Highways winter service plan	<ul style="list-style-type: none"> Understand the lesson learned from the previous winter maintenance plan. Scrutinise planning for the winter period 2019-2020. 	<p>overview report</p> <p>presentation</p>	Highways, Transport and Environment Commissioning Manager	Contribute to development of a winter service plan that ensure safe highways and protects vulnerable people.	Jul 2019

Place Overview Committee

Topic	Intended outcomes or objectives	What output is required?	Who needs to be heard from?	Expected impact or added value	Work date
Local Plan and place plans	<ul style="list-style-type: none"> • Consider the revised Local Plan. • Scrutinise local place plans. 	report Include overview of Local Plan and key changes to existing plan, including Green belt review	Head of Economic Growth	Assurance that the Local Plan support housing, transport and economic growth priorities.	Jul 2019

Appendix 2

Current and proposed task and finish groups

Title	Objectives	Next reporting
Financial Strategy and Innovation and Income Generation	<ul style="list-style-type: none"> • To understand the process and activity stages for developing the Financial Strategy 2018/19 to 2022/23 and how these translate into the Council's annual budgets • To consider and scrutinise the proposals and emerging plans for the whole Financial Strategy and 2019/20 Budget, including how they align to the four pillars. This will be through their development and their implementation, in particular for innovation and raising income. • To consider the alignment of the Financial Strategy and the new Corporate Plan being developed autumn 2018. • To consider the recommendations and areas for action identified in the Corporate Peer Challenge report relating to the Financial Strategy, and how they are being addressed. • To consider the direct and indirect impacts, including risks, of 2019/20 Budget proposals on current services and customers. • To complete specific pieces of work to identify and work up alternatives to emerging plans, including the feasibility of any alternative proposals • Make evidence based recommendations in relation to plans and approaches for innovation and income generation, and alternative proposals for future budget setting. 	Performance Management Scrutiny Committee 24 October 2018
Road casualty reduction	<ul style="list-style-type: none"> • Further analyse statistics on people killed or seriously injured on roads in Shropshire. • Understand the causes of casualties. • Identify existing and potential local authority and partnership policies that can contribute to road casualty reduction. 	Performance Management Scrutiny Committee 24 October 2018

Title	Objectives	Next reporting
Welfare reform	<ul style="list-style-type: none"> • To ensure that the council's own systems and processes are optimised so it provides the best advice and temporary support to people who need it. • To understand how the council works with its partners to agree a common strategy Support people in greatest need. • To ensure that council resources are deployed wherever possible Support people into education, employment and training. 	Performance Management Scrutiny Committee 14 November 2018
Reducing admissions through warmer homes	<ul style="list-style-type: none"> • Understand how warmer homes reduce hospital admissions and demand for social care support • Scrutinise the effectiveness of Keep Shropshire Warm • Scrutinise the role of registered social landlords in keeping homes warm • Understand how warmer homes are reducing delayed transfers of care • Explore the links between work to reduce falls and warmer homes 	Health and Social Care Scrutiny Committee 19 November 2018
Community Transport	<ul style="list-style-type: none"> • To understand how community transport operates in Shropshire, and the demand for community transport services. • Identify how the community transport groups, the council, and other partners can work together to provide community transport to people in Shropshire who do not have access to public or private transport. 	Communities Overview Committee January 2019

Title	Objectives	Next reporting
Local Joint Committees (LJCs)	<ul style="list-style-type: none"> • To review the current design and delivery of the LJCs and use the evidence gathered Make a recommendation on whether they should continue or not. <ul style="list-style-type: none"> ○ If the recommendation is to continue, make further recommendations on the future design and delivery of the LJCs ○ If the recommendation is to cease, to design the withdrawal of the LJCs without undue impact on Shropshire Council members, town and parish councils, co-opted members or local residents. • To recommend how Shropshire Council should be working with partners, specifically town and parish councils to enable shared engagement, communications, accountability and governance within communities. 	Communities Overview Committee Early 2019